



VICTORIA PÉTANQUE CLUBS INC.

<http://www.petanquevictoria.com.au>

Welcome!

A Kit for New Member Clubs

January 2018



VICTORIA PÉTANQUE CLUBS INC.

Table of Contents

Introduction.....	4
Affiliation	4
Mission Statement	4
Principle Contacts	5
President	5
Secretary	5
Committee.....	6
Umpires & Coaches.....	7
Starting Your Own Club.....	8
What do you need?	8
Incorporated Association	8
Insurance	8
Affiliation with PFA	8
Membership Process	9
VPCI Membership Fees	9
PFA Membership Fees	9
Equipment and Resources	10
Keeping Your Members Informed	10
Member Benefits.....	11
Membership of the VPCI	11
Dedicated Committee Member	11
Inter-Club Matches	11
Regional Meetings	11
Player development	11

Holding a Tournament	11
Require an Umpire	12
Advice on Fundraising	12
Bendigo Bank	12
Bunning’s BBQs	12
Local Businesses	12
Local Council	12
Petanque Clubs in Victoria	13
Melbourne Metropolitan Region (6 clubs)	13
South-East Region (7 clubs)	13
North-West Region (6 clubs)	13
Application Forms & Documents	14
Insurance & Day Licences.....	15



VICTORIA PÉTANQUE CLUBS INC.

Introduction

Victoria Petanque Clubs Inc. (Pétanque Victoria) is the representative body of all affiliated petanque clubs throughout Victoria. These clubs are our members.

We are here to look after our members' best interests and provide Victorian clubs with strong representation to the National body, Pétanque Federation Australia (PFA).

It is our role to manage and co-ordinate all Victorian petanque calendar tournaments and to organise and conduct the various Victorian State Championship events.

Affiliation

Victoria Petanque Clubs Inc. is affiliated, through Pétanque Federation Australia (PFA), with the Federation Internationale de Pétanque et Jeu Provençal (FIPJP), the world governing body of Pétanque.

Mission Statement

Our mission is to promote the game of Pétanque, to increase player participation and player development, to encourage inter-club activities and tournaments and to provide an environment and organised structure in which Pétanque can be enjoyed within Victoria.



VICTORIA PÉTANQUE CLUBS INC.

Principle Contacts

President

Max Chaperon

Weird Entertainers Petanque Club

president@petanquevictoria.com.au

max.chaperon@rmit.edu.au

Mobile: 0411 089 540

Secretary

Graeme McIntyre

St Andrews Beach Petanque Club

secretary@petanquevictoria.com.au

graememcintyre@hotmail.com

Mobile: 0401 049 109

If you have any questions about the contents of this document please contact one of the above in the first instance. Thankyou.

Web page: <http://www.petanquevictoria.com.au>



VICTORIA PÉTANQUE CLUBS INC.

Committee

Max Chaperon (Metropolitan Region Coordinator)

President

Weird Entertainers Petanque Club

Aileen Hebblethwaite

Vice President

St Kilda Petanque Club

Graeme McIntyre (South-East Region Coordinator)

Secretary

St Andrew's Beach Petanque Club

Geoff Turner

Treasurer

St Andrew's Beach Petanque Club

Terry Barter

Camberwell Petanque Club

Peter Wells (North-West Region Coordinator)

Woodend Hanging Rock Petanque club

Danny Green

Ex officio as State Director of Umpiring

Mt Macedon Petanque Club

Jean Francois Veyssiere

Ex officio as State Director of Coaching

Dove Petanque Club



VICTORIA PÉTANQUE CLUBS INC.

Umpires & Coaches

Umpire

Danny Green,

Ex officio as State Director of Umpiring

Mt Macedon Petanque Club

Contact details: 0417 552 481, umpires@petanquevictoria.com.au,

Danny Green should be contacted and can provide umpires to any PFA-sanctioned event in Victoria. Danny should be contacted at least 4 weeks prior to the event.

There are currently 13 accredited umpires in Victoria.

Coaches

Jean Francois Veysiere

State Director of Coaching

Weird Entertainers & Petanque Club

Contact details: 423 558 415, coaching@petanquevictoria.com.au,

Lindsay Kinghorn

Level 2 Coach

Mt Macedon Petanque Club

The State Director of Coaching, Jean Francois (better known as JF), can be approached to run coaching clinics for individual clubs.



VICTORIA PÉTANQUE CLUBS INC.

Starting Your Own Club

What do you need?

The following list of resources and suggestions may assist you in setting up a new petanque club. If you require any further advice please get back to VPCI.

Incorporated Association

As you most certainly will be asking members to pay fees and thus handling other peoples' money it is best if you form an Incorporated Association. This can be done by applying to Consumer Affairs Victoria, in the Department of Justice. Their contact details are:

121 Exhibition Street, Melbourne, Victoria 3000

GPO Box 4567, Melbourne, Victoria 3000

www.consumer.vic.gov.au/associations

This will also require you to submit an Annual Report soon after your AGM and pay a modest fee (currently about \$56).

Insurance

Public liability insurance is almost certainly something you will require.

Affiliation with PFA

Becoming an affiliated member of Petanque Federation Australia, PFA, does have many advantages. Your club members will pay a portion of their club membership fee to PFA and in return all players and the club will be insured while playing petanque at any venue if the event is properly organised and conducted. This affiliation will also allow all your members to play in tournaments organised by VPCI and other state clubs, and in addition to play in PFA-organised National and International events in Australia. If your club is not affiliated with PFA then your members will have only very limited access (if any) to the tournaments conducted by VPCI.

Membership Process

The process of applying for VPCI membership and to becoming an affiliated club with PFA has recently been simplified and is now done on-line.

You first need to contact PFA through their website and make contact (email or phone) the PFA Secretary. The PFA website is:

<http://www.petanquefederationaustralia.com>

and the Secretaries details are available at:

<http://www.petanquefederationaustralia.com/pfa-board-of-directors>

After this initial contact affiliating with PFA and licencing your member players is completed on-line, and VPCI is then notified (by PFA) and will contact your club.

VPCI Membership Fees

The annual club subscription as a member club in Victoria is currently \$50 payable to the VPCI on 1 July each year.

PFA Membership Fees

The current annual club subscription by an affiliated club is \$100 which is payable to PFA on the 1 July each year. As stated previously, to be an affiliated club requires a minimum of six PFA-licenced players.

The annual player licence fee, also paid to PFA, is currently \$30 per year per adult player. So your own club membership fee, if you decide to affiliate with PFA, will be \$30 plus whatever you decide to retain from each club member. Many clubs have a total membership fee of between \$40 and \$50 per player per year, thus retaining between \$10 and \$20 per member for their own development and to cover their own costs.

From the above income from clubs and licensed players, PFA provides insurance and other benefits in terms of access to coaches and umpires, plus other support for players, clubs and state leagues.

A Playing Area

The playing area for a game of petanque is usually referred to as a piste. A single piste should be a minimum of about 13 m long and 3 m wide. Tournament pistes should really be 14 m long and 4 m wide. The surface should be reasonably level and comprise a fairly fine gravel topping on a firm base. Advice on exactly how to prepare a playing area can be provided by discussing your requirements with VPCI.

Equipment and Resources

Apart from a playing area it is a good idea to have the following additional resources:

- A few sets of social boules for visitors and intending players
- Some spare jacks (originally referred to as cochonettes, or coches)
- A rake to generally clean up and level the piste area
- Some chairs for players wishing to relax between games
- Some printed membership application forms
- Maybe a copy of the rules of petanque (see the VPCI website)
- A means to display the members in teams to play games (we can offer a few ideas on this if you wish)

As you can see, petanque is a relatively cheap sport! And small grants up to about \$150 are available from VPCI to member clubs for the purchase of equipment, computer software, resources, etc.

Keeping Your Members Informed

If you can afford it, a website is a good idea. This is a relatively easy way to keep your members informed of club activities, but it does take a bit of work to ensure that it is kept up to date. We can provide advice here if you require it. Alternatively, Google Sites provides a free website service.

In terms of events and tournaments throughout Victoria there is a comprehensive calendar on the VPCI website, and you and your members are encouraged to check this regularly.



VICTORIA PÉTANQUE CLUBS INC.

Member Benefits

Membership of the VPCI

Upon PFA affiliation, your club automatically becomes eligible to become a member of the VPCI. VPCI membership gives your club a say in the running of petanque in Victoria. VPCI has a financial year running from 1 July to 30 June and conducts an AGM a few months after the end of a financial year. Your club also has access to the following resources to assist you and your members in getting the best from playing petanque.

Dedicated Committee Member

A dedicated Committee member is allocated to your region as a coordinator. This Committee member will be available to assist you in the following areas, and is your first point of contact with the VPCI.

Inter-Club Matches

We will provide introductions to clubs in your region to promote inter-club matches.

Regional Meetings

We will arrange Regional meetings to provide two-way communications between member clubs and VPCI.

Player development

We will liaise with the State Director of Coaching to arrange training and coaching clinics from social play through to tournament level, state and international teams.

Holding a Tournament

VPCI will also provide assistance in holding a tournament, including computer advice and training on the SPORT scoring software program.

Require an Umpire

You can get free advice about umpiring by contacting VPCI. If you run a tournament then you can apply to have an umpire run the event. The host club often allows the umpire to play free of charge in the tournament. VPCI contributes towards the cost of the umpire's expenses.

Advice on Fundraising

Here are a few ideas on fundraising

Bendigo Bank

The VPCI banks with Bendigo Bank and encourages members to do likewise.

By opening a community account with Bendigo Bank it entitles to you to ask for sponsorship or money to purchase items, etc. This is usually between \$500 and \$1000. The Bendigo Bank may also provide Marquees free of charge for special occasions. They will require a copy of our Public Liability Insurance.

If we can get enough members banking with the Bendigo Bank then we will consider approaching them to sponsor our State Championships.

Bunning's BBQs

By holding an annual fundraising BBQ with your local Bunning's store your club can generate between \$900 and \$2000 profit. A food handler's certificate is required, which can be done on-line, plus a copy of our Public Liability Insurance and 6-8 volunteers. You will probably have to book 12 months ahead.

Local Businesses

By approaching local businesses you may be able to raise additional funds and vouchers. These are useful for club prizes.

Local Council

If your club piste area is located on council land you can apply for funds through their annual works program or through your local ward councillor who may have a discretionary allowance.

Government Grants

Various government agencies have grants from time to time to cover such things as uniforms (Dept. of Transport, Planning and local infrastructure – grants), protective Shade etc.



VICTORIA PÉTANQUE CLUBS INC.

Petanque Clubs in Victoria

Melbourne Metropolitan Region (7 clubs)

Camberwell	Longbeach	Stella Clavisque
Caulfield	St. Kilda	
Dove	Weird Entertainers	

Coordinating Committee member for this region

Max Chaperon

Umpire Contact

Danny Green

Coaching Contact

Jean Francois Veyssiere

South-East Region (10 clubs)

Mornington Peninsula	Portsea	Apollo Bay
Flinders	Red Hill	Smythesdale
Somers	St. Andrews Beach	Bellarine Peninsula
		Grampians

Coordinating Committee member for this region

Graeme McIntyre

Umpire Contact

Danny Green

Coaching Contact

Jean Francois Veyssiere

North-West Region (7 clubs)

Maldon	Pyrenees	Benloch Boules of Steel
Mt Macedon	Sunbury	
Nagambie	Woodend Hanging Rock	

Coordinating Committee member for this region

Peter Wells

Umpire Contact

Danny Green

Coaching Contact

Jean Francois Veyssiere



VICTORIA PÉTANQUE CLUBS INC.

Documents

Documents you may wish to access are:

- PFA Rules of Petanque
- PFA By-Laws
- PFA Insurance Certificate of Currency.

These are also on the Documents page of the VPCI Website.



VICTORIA PÉTANQUE CLUBS INC.

Insurance & Day Licences

All petanque tournaments properly organised and/or hosted by PFA-affiliated clubs, the VPCI (or equivalent State Leagues) or the PFA are, by definition, PFA-sanctioned. All PFA-licensed players who play in PFA-sanctioned tournaments are insured through the PFA insurance policy.

PFA-licensed players who seek to represent their state and ultimately their country, and all licensed PFA Umpires and Coaches may not play in events organised or conducted by clubs that are not affiliated with the PFA.

Also, petanque players who do not hold a PFA license are not allowed to enter any tournament organised and/or conducted the PFA or the VPCI.

As of 1 July 2014 the PFA Day Licenses were abolished, so the only players who may register for PFA-sanctioned events are those holding a PFA license. However, PFA also encourages promotional and showcase events properly run by affiliated clubs. For these events PFA insurance will still apply as long as the names of all visitors are provided to the PFA upon request.

Affiliated clubs are also encouraged to allow new players to play for a short period of time at properly conducted club social days on a “Come and Try” basis, and again bona fide new comers are also covered by PFA insurance.

The above is subject to review in 2018

Dated January 2018

– End of document –